

Virtual Meetings Tune-Up

60-minutes to success! How are your meetings going virtually? Do you find yourself asking for feedback and getting pure silence? Have you thought you had a resolution on something only to have people call you up afterward, saying they disagree?

Do you notice your team members continually multitasking during your virtual meetings? In this tune-up, we start with a reflection assessment on what you do before, during, and after meetings, and then combine our favorite techniques into this quick 60-minute session. In this course we cover:

- The necessary ingredients for every virtual meeting
- Ways to conduct effective brainstorming sessions.
- Ten creative engagement techniques
- Meeting templates that help groups stay on task and be better prepared to contribute

Great virtual meetings are well thought out and deliver tangible results with clear takeaways and follow-up action plans for the attendees. This remote training on how to run successful virtual meetings will set up both leaders and participants for success by focusing on:

- Using an agenda template in preparation for the meeting to ensure that both the leader and the attendees understand the theme of the meeting, and are prepared with relevant materials.
- Creating focus-points for participants to walk away with as well as a clear understanding of assignments, expectations, and timelines.

You'll also see our trainers put many of these techniques into action to give you a better idea of how you can implement these tools. You'll notice an immediate improvement in your next meeting!

Clients Talk About this Program

We had you deliver your Virtual Meetings Tune-Up. It was very organized, and our group enjoyed the activity very much, they are a competitive group, and this really brought out this spirit in a fun way! The part of the activity that was the most fun was when the winning teams were announced. I can't think of anything that could enhance the experience more. Our host, Steve, was excellent!

Patti - Kaiser Permanente

For photos and video, please visit our website at <https://bestcorporateevents.com/programs/virtual-meetings-tune-up>

Or Scan QR Code to visit our website:



Program Details

Group Size:

Up to 25

Team Size:

N/A

Program Length:

60 to 90 minutes

Space Requirement

N/A

Setting:

Indoor

Physicality:

Low

What's Included?